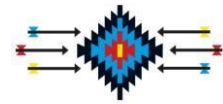




European Club Teams Cup

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www.archeryeurope.org

TEAM MANAGERS MEETING INFORMATION BOOKLET V1.4 edited / 5. October 2023

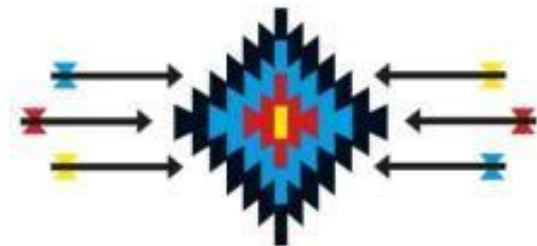
**The Team Managers Meeting will take place at
Field of Play**

Saturday, 7 October at 8:15

All Team Managers are kindly requested to attend this meeting.
Teams without Team Managers are requested to send one of their athletes to the Team Managers Meeting.

Please read this document carefully and note that due to environmental preservation and responsible behaviour toward nature, we will not have any printed material.

Please note that notifications regarding the tournament will be shared in real-time on the official website and lanseo website.

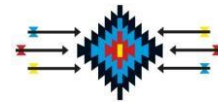


**European Club
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Dear coaches, dear archers,

A very warm welcome to the European Club Teams Cup in Belgrade!

It is an honour to stand before you today as we gather for this prestigious event that celebrates the spirit of sportsmanship, teamwork, and competition.

As we embark on this journey of competition, remember that our influence extends far beyond the results on the scoreboard.

In two days ahead, let us embrace the diversity of talent and cultures that make European sports so vibrant. Let us celebrate the camaraderie that this event fosters and the friendships that will be formed, transcending borders and languages.

I do not doubt that the passion, dedication, and determination that each of you brings to this competition will inspire your archers to reach new heights. Together, we will witness incredible moments of triumph and the forging of lifelong memories.

Once again, a heartfelt welcome to the European Club Teams Cup in Belgrade. This event is a testament to the power of sports to unite us all.

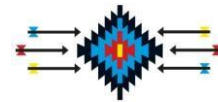
Thank you, and let the games begin after this meeting!

Darko Uidl
ECTC 2023
WAE Technical Delegate



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Agenda of the Team Managers (TM) meeting

Opening

Brought to order by WAE TD, Mr Darko UIDL introduction of the panel.

Welcome speech, Chairman of the Organizing Committee Mrs Aleksandra Stankovic and President of the Serbian Archery Association, Mr Slobodan Pavlovic

Roll call of all attending clubs (OC)

1) Introduction of Officials (TD)

Organizing Committee (OC) members - by the Chairman of the OC

Tournament Judge Commission - by the Chairman of Judges

Appointment of the Jury of Appeal - by TD

2) Technical Aspects of the competition (TD + OC + Chairman of Judges)

- 2.1. Number of Teams per class (final numbers will be given at the meeting)
- 2.2. Practice and Competition Field
- 2.3. Competition Program
- 2.4. Practice and Warm up
- 2.5. Equipment Inspection
- 2.6. Qualification Round & information on scoring
- 2.7. Pool Matches
- 2.8. Ranking Matches
- 2.9. Final Matches
- 2.10. Appeal Procedure

3) Technical Matters (TD + Chairman of Judges)

- 3.1. Timing Control system
- 3.2. Results system
- 3.3. Team officials: archers acting as coach and agents.
- 3.4. Dress Regulation
- 3.5. Lost arrows
- 3.6. TV streaming

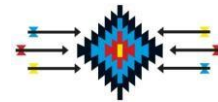
4) Logistical Aspects (OC)

- 4.1. Transportation: Venue, Airport etc.
- 4.2. Meals
- 4.3. Water
- 4.4. Accreditation cards



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- 5) Protocol and ceremonies**
 - 5.1. Opening
 - 5.2. Medal Ceremonies and Closing Ceremony
 - 6) Medical Related issues (OC)**
 - 6.1. Medical services
 - 6.2. Emergencies
 - 7) Doping Control**
 - 7.1. Doping control
 - 7.2. Alcohol test
 - 8) Other matters of Importance (TD)**
 - 8.1. The environment
 - 8.2. Water
 - 8.3. Smoking
 - 8.4. Lost items
 - 8.5. Weather
 - 9) Questions**
 - 10) Closing (TD)**
-

IMPORTANT TELEPHONE NUMBERS

Chairwoman of the organizing committee

Mrs Aleksandra Stankovic +381 60 3340 460

Accommodations & Transportation Manager

Mr Zavis Lucic +381 64 1436 856

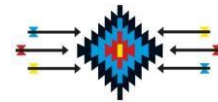
WAE TD

Mr Darko Uidl +385 91 4343 462



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ORGANIZING COMMITTEE

Mrs Aleksandra Stankovic – Chairwoman of the organizing committee

Organizing committee:

Competition manager: **Evelyn Papadopoulou**

Field manager: **Zeljko Dakic**

Transportation & Hotels/Accommodations: **Zavisa Lucic**

Ceremonies: **Vanja Stankovic**

Medical liaison: **Milena Nikolic**

Results: IANSEO Remote Supervisor **Marco Carpignano**

Video/TV: **Ilija Pejoski**

Speaker/Announcer: **Ivana Andjelkovic**

Photographer: **Nemanja Milovanovic**

WAE TECHNICAL DELEGATE

Mr Darko Uidl

OFFICIALS

Tournament Judge Commission:

Mr Denis Paquet, Chairman, IJ

Members

Mrs Biljana Mitrovic

Mrs Svetlana Nikolic

Mrs Violeta Stefanovic

Mr Teodor Cerevicki

Mr Slobodan Pavlovic

Mr Predrag Surculija

Mr Nenad Bozin

Mr Luka Danilkovic

Mr Dragisa Grozdanovic

Mr Rajko Branovic

Director of Shooting:

Mrs Marina Jovanovic

Jury of Appeal:

- 1.
- 2.
- 3.
- 4.
- 5.



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2) Technical Aspects of the competition (TD)

2.1. Number of Teams per class

Men Teams: 21
Women Teams: 12

2.2. Practice and Competition Field

Practice field is organized on the competition field.

2.3. Competition Program

The latest competition program is published. Any official competition schedule will have indicated the version number and the date it was printed.

2.4. Practice and Warm up

Official Practice (3 hours) on Friday from 14:00 to 17:00, shooting ABCD format.

Warm up during all days of competition will be scheduled 30 minutes before the Competition session Warm up for medal matches will be organized on a side part of the competition Venue.

2.5. Equipment Inspection

Equipment inspection will be held following the program of the official practice. Each team will be called (in English alphabetical order by Club Name) and invited by the announcer to the dedicated place for the Equipment inspection on the competition field. Also, all spare equipment must be brought for the equipment inspection.

All team members (archers and officials) should wear their club uniforms and accreditation card.

The correct spelling of athlete's names, as well as the correct date of birth in the archers' list will be checked during the accreditation.

The start numbers will be given at the warmup on the day of the qualification round (it will be distributed on the shooting line, in front of each archer's position).

2.6. Qualification Round & Information on scoring

Target assignments will be published only on boards and internet.

Shooting in qualifications will be conducted with 4 archers per target in ABCD format.

For the qualification rounds, no faces will be changed after the practice arrows. Please instruct the archers to mark the arrow holes during practice.

The athletes will have double paper scoring from qualification round till individual bronze medal matches: Scorers provided by organizer will enter arrows in electronic device.

All the athletes on the same target must verify that the correct scores are entered.

Please instruct your athletes to fill in properly the scorecards including total score, 10's and X's and sign the card before handing them back after each round.

16 men teams will be admitted to the pool matches; 12 women teams qualify for the pool matches.

2.7. Pool matches

For the pool matches, no faces will be changed after the practice arrows. So please instruct the archers to mark the arrow holes during practice. Matches will start as soon as the field is ready.

We will stick to the schedule at the beginning of the session and then the competition will run as it goes. Therefore, some matches could start sooner than the time indicated in the schedule. Please be aware of this and be prepared for it. Please carefully check the schedule.



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Men Teams will shoot grouped in four pools according to the following scheme:

| Group A | Group B | Group C | Group D |
|---------|---------|---------|---------|
| 1st | 2nd | 3rd | 4th |
| 8th | 7th | 6th | 5th |
| 9th | 10th | 11th | 12th |
| 16th | 15th | 14th | 13th |

In each group each Club team competes against the three others in the group.

| | Group A | Group B | Group C | Group D |
|-----------|---------|---------|---------|---------|
| 1st Match | 1 - 16 | 2 - 15 | 3 - 14 | 4 - 13 |
| | 8 - 9 | 7 - 10 | 6 - 11 | 5 - 12 |
| 2nd Match | 1 - 9 | 2 - 10 | 3 - 11 | 4 - 12 |
| | 8 - 16 | 7 - 15 | 6 - 14 | 5 - 13 |
| 3rd Match | 1 - 8 | 2 - 7 | 3 - 6 | 4 - 5 |
| | 9 - 16 | 10 - 15 | 11 - 14 | 12 - 13 |

Women Teams will shoot grouped in three pools according to the following:

| Group A | Group B | Group C | Group D |
|---------|---------|---------|---------|
| 1st | 2nd | 3rd | 4th |
| 8th | 7th | 6th | 5th |
| 9th | 10th | 11th | 12th |
| bye | bye | bye | bye |

In each group each Club team competes against the three others in the group.

| | Group A | Group B | Group C | Group D |
|-----------|---------|----------|----------|----------|
| 1st Match | 1 - bye | 2 - bye | 3 - bye | 4 - bye |
| | 8 - 9 | 7 - 10 | 6 - 11 | 5 - 12 |
| 2nd Match | 1 - 9 | 2 - 10 | 3 - 11 | 4 - 12 |
| | 8 - bye | 7 - bye | 6 - bye | 5 - bye |
| 3rd Match | 1 - 8 | 2 - 7 | 3 - 6 | 4 - 5 |
| | 9 - bye | 10 - bye | 11 - bye | 12 - bye |

The Set system will be used. All matches will consist of maximum 4 sets without shoot-off.

In each match 2 “pool points” are allocated based on the outcome of the match: 2 points for the winner and 0 points to the loser or 1 point each if tie.

At the end of the 3 pool matches, ties in “pool points” are broken by the set points earned during the 3 matches. If still tie a Shoot Off will decide the winner.



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After the pool matches, the pool points allocation and the broken ties this is the situation:

| | Group A | Group B | Group C | Group D |
|---------|---------|---------|---------|---------|
| Level 1 | 1st | 1st | 1st | 1st |
| Level 2 | 2nd | 2nd | 2nd | 2nd |
| Level 3 | 3rd | 3rd | 3rd | 3rd |
| Level 4 | 4th | 4th | 4th | 4th |

2.8. Ranking Matches

Men teams

The 4 Club teams of same level will then go into a standard semifinals/finals scheme:

Match 1 (semifinals):

A1 vs D1 and B1 vs C1
 A2 vs D2 and B2 vs C2
 A3 vs D3 and B3 vs C3
 A4 vs D4 and B4 vs C4

Match 2 (finals):

apart the level 1 Club teams, that will do their final match on a final field of play, the winners of the previous match compete for the 1st place, the loser for the 3rd place of their "level".

Women teams

The 4 Club teams of same level will then go into a standard semifinals/finals scheme:

Match 1 (semifinals):

A1 vs D1 and B1 vs C1
 A2 vs D2 and B2 vs C2
 A3 vs D3 and B3 vs C3
 A4 vs D4 and B4 vs C4

Match 2 (finals):

apart the level 1 Club teams, that will do their final match on a final field of play, the winners of the previous match compete for the 1st place, the loser for the 3rd place of their "level".

2.9. Final matches

Bronze and Gold medal matches

The 4 final matches (Bronze Women, Bronze Men, Gold Women and Gold Men) will take place on a separate field of play, in alternate shooting and one after the other (see schedule).

2.10. Appeal Procedure (Form attached)

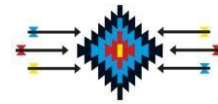
An Appeal form is attached to this document (see attached after this chapter, Appendix 1) In case of Intent to Appeal or an actual Appeal, the times indicated on the Appeal form must be considered.

The Appeal form should be given to the Chairman of the Tournament Judge Commission or to his deputy. A fee of 50 € must be paid to the Chairman of the Tournament Judge Commission, for the Appeal to be valid.



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If the Appeal is upheld by the Jury of Appeal, the fee will be returned. In the case of the Appeal being rejected, the fee will not be returned.

3) Technical Matters (TD + Chairman of Judges)

3.1 Timing Control system

DIY Timing equipment will be used for timing on the competition.

3.2. Results system

lanseo is the provider of the results. The scoring will be done by the archers. In the Qualification two archers will write down the score on the paper scorecards and a scorer from the staff crew will enter on a terminal. In the matches only one scorecard will be filled and signed by the two teams. Terminals are used only during the Qualifications but not during the matches.

3.3. Team officials: Archers acting as Coach and Agent

Archers may be acting as coaches only during finals.

For the medal matches each team must appoint an agent for scoring at the target. If needed the Organizing committee will provide one expert archer for that office.

3.4. Dress regulation

Athletes, officials, and staff should have a proper appearance when they are on the field during competition. Athletes, team officials and technicians should wear their club team uniforms (with same look per division, following WA rules) and sport shoes.

Opened shoes are not allowed on the field of play.

3.5. Lost arrows

We must be sure that no arrow will be left in the grass. All lost arrows are to be reported to judges.

3.6. TV Streaming

All medal matches will be transmitted on WAE YouTube Channel.

4) Logistical Aspects (OC)

4.1. Transportation

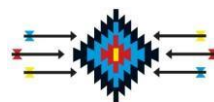
Transportation is available as per schedule.

Please be aware that archers with the bow, part of the bow or arrows in their hands will not be allowed to enter the bus for safety reasons. All such equipment should be placed in the bow case or bag.

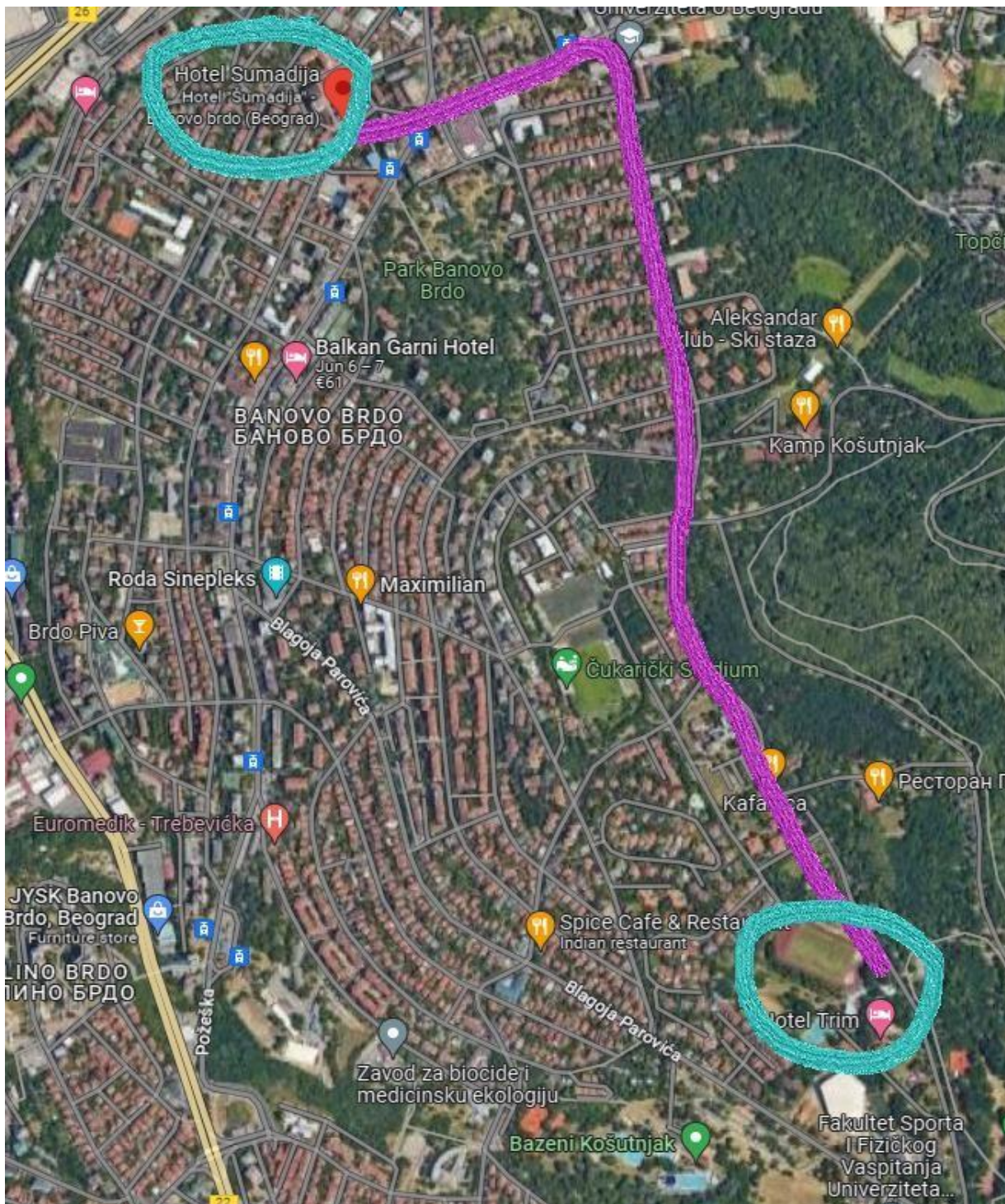


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4.2. Meals

Breakfast and dinner will be served at the hotels as per below schedule

Breakfast: 6:30 – 9:00

Dinner: 19:00 – 21:30

Lunch will be served at the hotel Trim.

Lunchboxes will be served at the field.

4.3. Accreditation Cards

The accreditation card must be always worn in the competition areas.

Only archers and their officials who are shooting at that moment can be on the field of play.

5) Protocol and ceremonies (OC)

5.1. Opening

There will be an Opening Ceremony with welcome speech by the president of the LOC and the president of the Serbian Archery Association on Saturday, after the TMM.

5.2. Medal Ceremonies and Closing Ceremony

Individual Medal Ceremony will take place at the field after Pool Matches

Team Awarding ceremony will be at the Competition Field

Prize Money: Total Amount 6.000 €

Recurve Women Club Teams and Recurve Men Club Teams will receive as prize money the following amounts each:

| | |
|-----------------------|---------|
| 1 st place | 1.500 € |
| 2 nd place | 1.000 € |
| 3 rd place | 500 € |

All archers involved in ceremonies are requested to go to the gathering point to participate to the medal awarding ceremonies.

After awarding, the medallists will have to stay on the field for the picture. There will be 2 minutes farewell speech and WAE anthem.

The event will finish officially after the last medal ceremony at the final's venue.

6) Medical Related issues (Medical representative)

There is a person responsible for the First Aid on the field and doctor and Ambulance at and First Aid Service are nearby.

In case of emergency during your stay in the hotel, please inform the reception and proper arrangements will be made.

7) Doping Control

7.1. Doping control

There will be no doping control on this event.

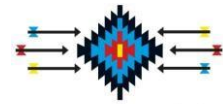
7.2. Alcohol test

Level of alcohol could be randomly tested during the competition.



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8) Other matters of importance (TD)

8.1 The environment

We ask you to instruct your athletes to use the litter bins which are placed behind the waiting area.

8.2. Water

Bottled water will be available on the field.

8.3. Non-smoking and nonalcohol event

This is a non-smoking event for official competition areas. Inside sport area you are not allowed to smoke, must use the designated areas outside the sport field. The same is for electronic cigarettes.

Alcohol consumption is forbidden.

8.4. Lost items

All lost items will be brought to the DoS stand.

8.5. Weather

Competitors should plan on bringing a waterproof rain jacket on FoP since it could be raining some days.

9) Questions for panel

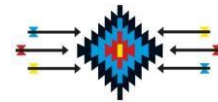
10) Closure (TD)

We wish you a successful competition and a pleasant stay in beautiful Belgrade.



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APPEAL FORM

This is an intention of Appeal This is an appeal.
from

- The Team Captain of: Name of the Team Captain:
- The Team of:
- An individual person (name):
- Other (please specify) This appeal is against:

Description of Appeal or Protest:

I believe this action is against the following rules (state article if known):

Signature:

Name in printing:

Received on time:

by Chairperson of the Tournament Judge Commission:

Signature:

Name in printing

Article 3.13. WA Rules book

An **intention to appeal** when it might affect the progression of an athlete from one stage of the competition to the next, must be expressed in writing and lodged with the Chairperson of the Tournament Judge Commission within 5 minutes of the end of the relevant round or match, whichever comes first. During the Finals of match play rounds, the notice of intent to file an appeal shall be given within five minutes of the end of the match, or prior to the start of the next match, whichever is first.

The **written appeal** shall be lodged with the Jury within 15 minutes of the end of the relevant round or match, whichever comes first.



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COMPETITION SCHEDULE

FRIDAY, 6. October

- 14.00 – 17.00 Official Practice & Equipment Inspection
19.30 – 21.00 Workshop Organizational challenges for clubs and national archery associations (Hotel Sumadija)

SATURDAY, 7. October

- 8.15 – 8.50 TMM
8.50 – 9.00 Opening ceremony
9.00 – 9.30 Warmup M & W
9.30 – 13.00 Qualification Round M & W
13.00 – 14.30 Lunch Break
14.30 – 15.15 2 ends of practice immediately followed by 1st round Pool matches M & W
15.15 – 15.50 Pool matches 2nd round M & W
15.50 – 16.25 Pool matches 3rd round M & W
16.25 – 17.00 Secondary Tournament 4th and 5th clubs play out
17.00 – 17.10 ERREA Individual Award Ceremony for Qualification winners
17.10 – 18.00 ERREA Party & Presentation

SUNDAY, 8. October

- 8.15 – 8.45 Warmup M
8.45 – 9.15 1st Ranking Round M
9.15 – 9.45 2nd Ranking Round M & Secondary tournament Warmup
9.45 – 10.15 Secondary tournament 1st match & Warmup W
10.15 – 10.45 Secondary tournament 2nd match & 1st Ranking Round W
10.45 – 11.15 2nd Ranking Round W
11.15 – 11.45 Bronze Medal Match W
11.45 – 12.15 Bronze Medal Match M
12.15 – 12.45 Gold Medal Match W
12.45 – 13.15 Gold Medal Match M
13.15 – 13.30 Award Ceremony, Closing Ceremony & Group Photo

17.00 – Farewell Party at AC KOSUTNJAK